

VtPHA Board Meeting -- September 8, 2009 -- UVM Rowell Bldg.

Present: Debbie Dameron, Burt Wilcke, Brian Flynn, Joanne Fedele, Penrose Jackson, Heidi Klein

Unable to attend: Sally Kerschner, Bob Costantino

Minutes Submitted by: D. Dameron/ J.Fedele

Topic	Summary	Action
Member Award	CONGRATULATIONS to Penrose on her recent award. We are planning to announce it on our website.	Ask Audra to follow-up.
Membership Committee	Heidi gave the following report: Audra has provided us with a list of current members, of which there are 41. Recommendation made that memberships will be renewed on a rolling basis. Audra will set up a reminder system. Each member will receive a membership card. A periodic electronic newsletter will be sent out to all members. Heidi will contact possible contractors to put the newsletter together. Board members will take turns in editorial responsibilities. Burt agreed to be first in editing.	Follow up by Audra and Heidi as per discussion.
Kellogg Grant Report	Burt reported that we have quite a large amount of funds that cannot be carried over and will be returned if not spent. Discussion and decision made to use professional services for the following services: e-newsletter, development of a template for Action Alerts, legislative researching and consulting. Also, decision was made for the Board to purchase two notebook (laptop) computers (one for secretary's use; one for president's use) and a LCD (projector).	Follow-up on these items as per discussion.
Follow-up Items	<ul style="list-style-type: none"> ◆ Following discussion, it was decided that Debbie will contact Rebecca Ryan at the Lung Association about membership. ◆ Burt and Heidi will follow up on the Transportation Summit to be held in Washington. ◆ The upcoming Planned Parenthood Conference will be taped. ◆ We will participate as partners in the upcoming Step up for Kids Day on Oct. 10. 	As per discussion.
Next Meeting	Meeting adjourned at 7:00 PM. Our next meeting will be: <p align="center">Thursday, October 8, 2009 5:30 PM UVM -- Rowell Bldg.</p>	PLEASE mark your calendars & plan to attend!