

VtPHA Board Meeting -- January 14, 2009 -- 5:30 PM -- ACS Office, Williston, VT

Present: Debbie Dameron, Sally Kerschner, Penrose Jackson, Heidi Klein, Burt Wilcke, Joanne Fedele

Unable to attend: Bob Costantino, Darlene Ahrens, Brian Flynn

Minutes Submitted by: J.Fedele

Topic	Summary	Action
<p>Update on Kellogg Grant</p>	<p>Burt reported on our progress with our workplan. Our report of activities for year one reveals that we have not adequately met the responsibilities of the workplan. We need to develop a corrective action plan.</p> <ul style="list-style-type: none"> ◆ Business plan. Penrose is aware of some local consultants who might be helpful to us for this purpose. ◆ Member survey -- Heidi is able to assist with this. ◆ Get Ready Pandemic Flu Program -- We need to ID a board member who can work with VDH and Dept of Agriculture on this. Burt will be our rep. ◆ Finances allow for use of Audra's office equipment, space, electronic equipment, etc. Also for purchase of file cabinet and notebook computer. ◆ Partnership listserv and media contact listserv: We need to complete this ◆ Membership list -- this has been maintained by Darlene, and now Audra is doing this. We need to ID a Board member as membership leader. ◆ Governance, Finance and Leadership training: all identified in our workplan as something we would be doing. In VT, there is opportunity for leadership training with the Snelling Institute. Heidi reports that training is 9 months in length at a cost of \$3500. There are 8 very intensive 3-day sessions, usually including a weekend. Process begins in Sept. and ends in June. Nominations are accepted and as extra outreach, Snelling Institute extends specific invitations. 	<p>Penrose to forward names of potential consultants for business plan to Burt. Burt and Heidi to work on member survey. Burt to follow-up as needed with VDH Commissioner.</p> <p>Penrose to submit invoice to Burt for these expenses.</p> <p>Debbie to forward ACS media contact list to Audra. Burt and Audra to work on partnership list.</p> <p>Heidi to bring info about this and the application process / timeline / VLI sponsorship to next meeting.</p>

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<p align="center">Advocacy</p>	<p>Debbie reports that our recent efforts seemed quite well organized and that we responded in a timely, cost-effective manner. In terms of feedback, Debbie received a letter from legislators thanking VtPHA for its efforts.</p> <p>Other legislative issues include the potential for Catamount to be cut. Also, ACS is advocating to eliminate the clause on pre-existing conditions.</p> <p>Transportation will be an issue.</p> <p>It was noted that action taken for advocacy should be communicated to the entire membership</p>	<p>Heidi to draft a policy statement.</p> <p>Debbie to follow-up with Audra so that appropriate messages go out to membership.</p>
<p align="center">Annual Meeting</p>	<p>Bob and Debbie reported that APHA President can be here on May 5. Capitol Plaza is available. We should also invite a local speaker as keynote speaker. Grant funds are approved for this purpose. Suggestions made regarding themes. Good themes might be the built community or slow food. This latter suggestion is inclusive of several topics -- obesity, healthy eating, sustainable agriculture. We also could check with Smart Growth. Heidi agreed to follow-up on some possibilities.</p>	<p>More discussion next month.</p>
<p align="center">Opportunity of posting positions on VtPHA website</p>	<p>Debbie described this opportunity. Board unanimously decided not to pursue this opportunity at this time.</p>	
<p align="center">National Public Health Week</p>	<p>Theme is <i>Building a Foundation for a Healthy America</i>. Dates are April 6 - 12. We should plan accordingly for our own organization in the spring.</p>	<p>More discussion needed.</p>
<p align="center">Next Meeting</p>	<p>Meeting adjourned at 7:00 PM. Our next meeting will be</p> <p align="center">Thursday, February 12, 2009 5:30 PM ACS Office, Williston</p>	<p>PLEASE mark your calendars & plan to attend!</p>